

**TRU JOHSC General Meeting
Monday Dec 5, 2011
HR Board Room - OM 3rd Floor**

Attendance

Victoria Baker – TRU World (regrets)
Pat Barringer – Trades & Tech.
Lloyd Bennett – Visual & Perform Arts
Lincoln Chua – Facilities
Chelsea Corsi – Wellness (regrets)
Jean Crowe – BCCOL
Gaye Dunkley (representative TRU World)
Carolynne Fardy – TRUFA (regrets)
David Freeze – Adventure Tourism (regrets)
Amit Goel – CUPE
Malcolm Henry – CUPE
Lyle Hirowatari – Trades & Tech (absent)
Marge Huntley *Co Chair* – Disability Services
Jeff Jordan – Culinary Arts (absent)

Stacey Jyrkkanen – H&S Manager
Bernie Mahoney *Recording Secretary* – HR
Gordon Maurits – H&S Officer
Waldemar Miszkurka – Finance (absent)
Chris Montoya – Williams Lake
Mark Perry – Culinary Arts (absent)
Susan Purdy *Co-Chair* – Sciences
Glenn Read – Ancillary Services (absent)
Duane Seibel – Student & Judicial Affairs (on leave)
Yoshnika Shah – Student Representative
Micheal Shields – Williams Lake (absent)
Ken Tessier – Security

Agenda Number	Item	Action	Deadline/ Carried
I	Call to order by Marge		
II	Adopt agenda Motion to adopt agenda	Moved by Stacey Seconded by: Lloyd	Carried
	Adopt Minutes from last meeting (November) Discussion: sub-committee re: smoking Stacey and Gordon to co-chair – Stacey will ask me for email address With respect to the falling brick and that experts are checking the area. The project manager is still looking into that. Lynn Joly is following up on this. Stacey will update when she has more information. Motion to adopt Minutes	Moved by Stacey Seconded by: Gordon	Carried
III	Open Issues		
a	<u>Memberships Update – Stacey</u> Culinary Arts and TRU residence haven't attended – Stacey has sent email messages and is waiting to hear back. One person confirmed from HoL. Michael Mehta will let us know who the rep is for Arts & Education is – as well as determine who the sub committee is comprised of. Arts and Education have	Stacey and Gordon to follow-up with - Culinary - A&E - HoL	

	<p>never had a sub committee despite numerous efforts – A&E has minimal incidents.</p> <p>JOSCH to look at Terms of Reference to ensure that each building have a sub-committee because the role of the sub committee to do monthly building inspections – therefore all buildings do require a sub-committee.</p> <p>100 Mile, Barrier, Lilloett, send information to Gordon</p>	<p>Review sub committees section in the Terms of Reference - including Williams Lake –</p> <p>Stacey, Marge and Susan to have a pre-meeting</p>	<p>January 9, 2012</p> <p>Week of January 3, 2012</p>
b.	<p><u>Terms of Reference Update – Stacey</u> Stacey updated the sub committees and will make the changes and bring back to the committee for review and acceptance. Sub committees are generally done by building.</p>	<p>Stacey to access terms of reference link update to subcommittee lists to bring back to JOHSC</p>	<p>January 9, 2012 meeting</p>
c.	<p><u>Environmental Advisory Committee - Susan</u> Joint committee reports to Senate and Board – Susan’s term is up. Need a representative from JOHSC. Susan is fine to continue unless someone else would like to do this.</p> <p><u>Motion that Susan remain on the Environmental Advisory Committee</u></p>	<p>Moved by: Amit Seconded by: Pat</p>	<p>Carried</p>
IV	New Business		
a	<p><u>Clinic appointment based system vs. drop-in - Yoshnika</u></p> <p>Currently you must have an appointment which doesn’t help when an international student falls ill and cannot drive to another clinic. Suggestion that the clinic have some hours set aside for walk-ins.</p> <p>Access to doctor’s is not limited to students, as many people do not have a family doctor. Discouraging faculty and staff who have doctors from using the</p>		

	<p>clinic – CTO’s make it easier for some to access their doctor.</p> <p>Having walk-in hours would require a shift in how Health Services operate. The advantage of an appointment, for students, is that they can get in on time and not miss classes. Need to accommodate as many people as possible. The clinic has already made changes remaining open through the lunch hour on Fridays to ensure those who only have time off at lunch do have access to the clinic. (e.g. Trades Students)</p> <p>Stacey is amiable to some changes – although it will not work to be strictly drop in. Suggestion of a hybrid program – alternate hours 3-4 days a week for an hour or two to accommodate walk ins who require immediate attention (not for routine exams) Lee-Gaye can screen</p> <p>Community concept – perhaps funding for the current 10,000 to 11,000 students. – Currently Interior Health provides a grant that requires a certain number of service hours. Stacey is hoping to get additional funding for after hours or after classes finish to provide services</p> <p>Is there more money from Interior Health? From Lynn, the board. Currently the clinic doesn’t have room for a second doctor but will look at all possibilities</p> <p>90% of office visits are by students. Depending on day and time of year determines how long the wait list is. On average 35-45 people are seen daily. Hours 8:30-4:00 – one doctor on per day.</p> <p>Clinic was set up for Faculty, Students, and Staff to be able to access medical help without leaving the campus.</p>	<p>Stacey to look into possibility of walk-in hours</p> <p>Stacey to review option of more funding.</p>	<p>January 9, 2012</p>
<p>b.</p>	<p><u>Cleanliness of ladies washrooms on campus – Yoshnika</u></p>		

	<p>In particular Old Main; however appears to be an issue all across campus.</p> <p>Warren Asuchak is in charge of hiring Janitorial staff – and needs to be made aware of the concerns.</p> <p>Conditions are not good even now when there aren't many students due to exams.</p> <p>Concerns in terms of cleanliness in doctor's office. Some staff have not had their garbages picked up in a week in Disability Services</p> <p>International pays for a Day Porter – night services do even less.</p> <p>Appears to be a lack of training of janitorial staff – need to have the right people doing the right job</p> <p>A speaker at TRU commented to the audience that TRU needs to have Janitors on campus because the conditions are deplorable.</p>	<p>Lincoln to bring to Warren's attention.</p> <p>Co-Chairs to invite Warren to attend our next meeting to explain what has been done, current procedures, term of the contract etc.</p>	<p>January 9, 2012</p> <p>Prior to January 9, 2012</p>
V.	Health & Safety Report		
a.	<p>Stacey – speed watch results were sent out. Speed bumps will be put in closer to the back of Old Main to try to slow down vehicles</p> <p>AED – more have been purchased and are about to be installed. Training has occurred.</p> <ul style="list-style-type: none"> - Demonstrations have been put on to various faculty councils – to educate them on what AED's are, where they are and how to use them. More demos are scheduled <p>Fire Drills – dates for 2012 have been set. For the most part they are 4 weeks into classes. Information has been sent out to stakeholders to share with faculty, staff etc. so that they can plan. A reminder will be sent closer to the date</p>	<p>Warren to look at putting in Speed bumps</p> <p>Facilities to install</p> <p>Stacey – ongoing</p> <p>If the committee would like a demonstration – Stacey will provide.</p>	<p>Spring 2012</p>

	<p>Information to be sent to faculty, TRUFA, Staff and Admin lists.</p> <p>Status of Women - concern that complacency is getting in the way of ending Violence against women on campus. (e.g. sexual assault) Funding is available, to fund projects that cost under \$200,000. Proposals are accepted until January 27th for projects. - Possibly Richard Roy's HR Students.</p> <p>Currently no safe walk on campus. Old main computer labs are open 24 hours a day. HoL and Old Main open until midnight.</p>	<p>Stacey to work with Richard Roy</p>	<p>Before Winter Semester begins – times are tight for students.</p>
VI	First Aid and Incident Investigation Data		
a.	<p>Workplace injury – repetitive strain. Began in June 2010. Sometimes these types on injuries take awhile before they are reported.</p> <p>Gordon had to leave early.</p>	<p>Gordon will follow up – next meeting</p>	<p>January 9, 2012</p>
VII	Adjournment by Marge @ 3:59	Moved by: Stacey Seconded by: Ken	Carried