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## COURSE AND PROGRAM REPEATERS

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POLICY NUMBER	ED 3-3
APPROVAL DATE	SEPTEMBER 22, 2008
PREVIOUS AMENDMENT	SEPTEMBER 28, 2005
REVIEW DATE	SEPTEMBER, 2013
AUTHORITY	SENATE
PRIMARY CONTACT	APPROPRIATE DEAN

### **POLICY**

In order to ensure maximum student success and the responsible use of program and course resources, Thompson Rivers University (TRU) may set limits on the number of times students may attempt a TRU course, or program, where academic records indicate that little chance of success exists.

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### **REGULATIONS (For Campus Based courses and programs)**

#### **I. COURSE REPEATERS**

Subject to the policies and/or criteria of each program, any student may repeat a given course one time. A student wishing to enroll in the same course for a third or subsequent time will be permitted to register only upon presentation of written approval from the Chair of the department offering the course.

#### **II. PROGRAM REPEATERS**

Over and above the requirements of Policy ED 3-2, program policies may establish semester or cumulative Grade Point Average (GPA) requirements for repeat and/or continuation. Such continuation and promotion policies are subject to the approval of the Provost & Vice-President, Academic. Students who fail to achieve this minimum GPA, or who receive a cumulative GPA sufficiently low that in the opinion of the Provost & Vice-President, Academic, they have little or no chance of success in the program, may be required by the Registrar to withdraw from TRU for a period of one semester.

#### **III. ADMISSION PRIORITY OF REPEATING STUDENTS**

I or II above notwithstanding, in certain programs repeating students will be admitted only if space is available once new applicants have been admitted. Procedures concerning this must be

approved by the Provost & Vice-President, Academic, and individual admission decisions will be made by the Registrar.

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## **REGULATIONS (For Open Learning courses)**

### **I. COURSE REPEATERS – TRU-OL**

- a. Subject to the policies and/or criteria of each program, any student may repeat a given course one time. A student wishing to enroll in the same course for a third or subsequent time must apply to Open Learning for approval.
- b. Students may request that their Open Learning Faculty Member recommend to the Director, Program Delivery, to have assignment marks brought forward to the new registration.
- c. Final examination marks cannot be brought forward to the new registration.
- d. If the course has been revised, students are required to register in the new version of the course and purchase any additional course materials required.

### **II. COURSE REPEATERS – SFU, UVic**

- a. Subject to the policies and/or criteria of each program, any student may repeat a given course one time. A student wishing to enroll in the same course for a third or subsequent time must apply to Open Learning for approval.
- b. Students who repeat TRU-OL courses delivered by SFU or UVic must complete all required coursework.