



OFFICE OF THE PROVOST AND VICE-PRESIDENT ACADEMIC

MEMORANDUM

TO: Alan Shaver, President
FROM: Christine Bovis-Crossen, Provost and VP Academic
DATE: January 24, 2017
RE: Approval of Tuition Fee Recommendations

I am writing to confirm that the Budget Committee of Senate passed the following motions at its most recent meeting:

1. *On motion duly made and adopted it was RESOLVED that BCOS recommend to the President and the Board:*

That domestic tuition fees and other fees increase by 2% for FY2017/18

2. *On motion duly made and adopted it was RESOLVED that BCOS recommend to the President and the Board:*

One-time approval of Professional Cook 3 apprenticeship international tuition fees of \$3,450 and general fees of \$319.74

If you are in agreement with the above motions, I would ask that you place these items on the Board agenda for the February 3, 2017 meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Bovis-Crossen".

Christine L. Bovis-Crossen, PhD, FRSA
Provost and Vice-President Academic
Chair, Budget Committee of Senate

THOMPSON RIVERS UNIVERSITY

Date: December 6, 2016

To: The Budget Committee of Senate

From: Dr. Christine Bovis-Crossen, Provost & Vice-President Academic
Mr. Matt Milovick, Vice-President Administration and Finance

Re: Notice of Motion: Tuition Fee Increases 2017/18

Attachment(s): Notice of Motion

Purpose: The purpose of this memo is to provide a rationale for the proposed fee increases for FY2017/18.

Background: TRU reviews its tuition fees annually. The BC Government declared in 2007 that domestic tuition fees and other fees can be increased by a maximum of 2% per annum. To Management's knowledge, as a practice, every University in BC increase their fees by the maximum permissible. Management is not aware of any deviations from this practice.

Discussion: Management is recommending that domestic tuition fees and other fees be increased by 2% (the maximum allowable by the BC Government) for FY2017/18. There are no international tuition fee increases proposed for FY2017/18 at this time.

Risks: The proposed increase for domestic tuition and other fees will help to offset inflationary costs at the University. The increase does not even cover the full cost of inflation anticipated for FY2017/18. The risk to not increasing tuition fees is that AVED does not let Universities "catch" up if they decide in one year not to increase fees but need to "double-up" the increase in a subsequent period. If the institution decides to forgo its annual increase, that increase is lost in perpetuity. There is no competitive disadvantage to increasing tuition fees.

Recommendation: Management is recommending that domestic tuition fees and other fees increase by 2% for FY2017/18.

THOMPSON RIVERS UNIVERSITY



Memo to: Christine Bovis-Crossen, Provost & Vice President Academic
Matt Milovick, Vice President Administration and Finance

Copy: Michael Bluhm, AVP Strategic Enrolment & University Registrar
Ed Walker, Chair and Instructor, Culinary Arts Training Program
ZiPing Feng, Director International Marketing

From: Baihua Chadwick, Associate Vice President, International and CEO TRU
World Global Operations
Rob Hood, Dean Faculty of Adventure, Culinary Arts and Tourism

Date: December 8, 2016

Re: International Student Tuition – Professional Cook Level 3 Apprenticeship

We seek your approval to charge an international tuition fee for a one-time basis for Professional Cook Level 3 Apprenticeship program as detailed below. This fee calculation is based on the Board Approved tuition fee rate of \$6,900 for up to 12 credits plus \$500 for each additional credit.

The Cook 3 program is quite different than academic programs and there is no easy way to compare equivalency therefore we decided to base it on the classroom hours to equate credits. We propose that the Professional Cook Level 3 Apprenticeship program adopt a fee model based on a 2-course equivalency (3 credits per course).

Program structure:

- 90 teaching hours equivalent to two courses


Tuition fee:

- \$3,450 (6 credits)

Other fees:

- General fees (library, activity, etc.) \$319.74 (per M. Bluhm's Fee Memo of June 17, 2016)

Moving forward we will seek a Board of Governors approved fee in order to continue to promote this program to international students.



Rob Hood



Baihua Chadwick

**2017/18 TUITION AND OTHER FEES
NOTICE OF MOTION**

PROPOSED MOTION:

- **Increase domestic tuition fees for all courses and programs, including vocational, that lead to academic credit at Thompson Rivers University (face-to-face and open learning) as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%)**

- **Increase all ancillary and other student fees as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%). A partial list of the fees includes the following:**
 - **Lab fees**
 - **Student computer lab fees (face-to-face)**
 - **Technology fees (Open Learning)**
 - **Athletics and recreation fees**
 - **Capital building fund**
 - **Open learning course administration fees and other mandatory fees**
 - **University activity fees**
 - **Comprehensive university enhancement fund**